

Application for Employment

800.626.7835

FIRST IN POWER CLEANING EQUIPMENT

Employment I	Details						
Position Applie	d for:			Date of A	pplication:		
Salary Range [Desired:			Date Ava	ilable for \	Work:	
Applicant Info	rmation						
Name (First, La	st, Middle):			Social Se	curity Nun	nber:	
Street Address:							
City:		State:		Zip:			
How long have	you lived in this area?						
Phone Number:		Cell Phone	☐ Home P	hone	Alt. Nur	nber:	
E-Mail Address	:						
Preferred Meth	od of Communication:	Phone Call	☐ Text		E-Mail		
Employment of	fers are conditioned upon sa	tisfactory proof	of your iden	tity and e	ligibility to	work ir	the U.S.
Are you eligible to work in the U.S.?							
How did you he	ear about our job opening(s)	•					
Are you availab	ole to work overtime?	Yes	□No				
Have you previ	ously applied for employme	nt with Bortek?	☐ Ye	s	□No		
If yes, when?	Were yo	u interviewed?	Ye	es.	□No		
Have you been	previously employed with B	ortek?		es	☐ No		
Description of Edu	antion / Activities						
Record of Edu	cation / Activities Name & Location of School/College/Univer	sity Course(s) of Stu	udy / Major and Minor	Years Attende	d (To/From)	GPA	Diploma/Degree Obtained
	tunio a zosalor o sunosi sunogo sinte	000100(0) 01 010	ay , major and minor	reare ritteriae	a (1.6/1.16111)		S.p.o.nar Dogred Option To
High School							Notes:
Vo. Tech. / Other							Notes:
Jr. College or College							Notes:
List job-related	special licenses, certificates	, registrations, a	dditional pro	fessional	training, e	tc.	



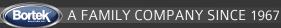
Employment Information

Starting with your current or most recent position, please account for all employment experiences you have had. Please include self-employment, summer, part-time and full-time employment. If additional space is required, please complete that information on a supplemental employment sheet, available from the receptionist.

Please complete as fully as possible, even if this information is also on your resume.

Employment #1			
Company Name:	Type of Business:		
Address:	Phone Number:		
Job Title:	Start Date:	Departure Date:	
Supervisor's Name:	Your Salary (Starting/Final):		
Reason for Leaving:	Other Compensation*:		
Employment #2			
Company Name:	Type of Business:		
Address:	Phone Number:		
Job Title:	Start Date: Departure Date:		
Supervisor's Name:	Your Salary (Starting/Final):		
Reason for Leaving:	Other Compensation*:		
Employment #3			
Company Name:	Type of Business:		
Address:	Phone Number:		
Job Title:	Start Date:	Departure Date:	
Supervisor's Name:	Your Salary (Starting/Final):		
Reason for Leaving:	Other Compensation*:		
Employment #4			
Company Name:	Type of Business:		
Address:	Phone Number:		
Job Title:	Start Date:	Departure Date:	
Supervisor's Name:	Your Salary (Starting/Final):		
Reason for Leaving:	Other Compensation*:		
If you are currently employed, do we have permission to cor	ntact your present employer?	Yes No	

To assist us in checking records and verifying prior employment and education, please indicate whether you were ever employed or enrolled under a name other than that used on this application, and if so, provide those names:



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	FIRST IN POWER CLEANING EQUIPMEN
Jnemployment Record	
· · · · · · · · · · · · · · · · · · ·	years (if any) to the present time. If additional space is necessary, please additional sheet.
Jnemployment Info #1	
From Month/Year:	To Month/Year
What were you doing during that time?	
Jnemployment Info #2	
From Month/Year:	To Month/Year
What were you doing during that time?	
Jnemployment Info #3	
From Month/Year:	To Month/Year
What were you doing during that time?	
Jnemployment Info #4	
From Month/Year:	To Month/Year
What were you doing during that time?	
Other Information	
Have you been convicted of a felony or felonies (a conviction will not necessarily disqualify an applicant from employment; factors such as nature, age of the offense/violation, etc. will be considered.)?	Yes No If yes, please explain and give dates of events:
Have you been convicted (including a guilty plea, verdict, or other inding of guilt regardless of whether a sentence was imposed) of a misdemeanor involving theft or assault?	Yes No If yes, please explain and give dates of events:

Spec	ial	Skills
C		

Yes No If yes, what is your estimated WPM? Can you type without looking at the keyboard?

☐ No Are you proficient with Computers? ☐ Yes If yes, what software programs have you used?

List other office machines you can operate:

Job responsibilities you have enjoyed:

Job responsibilities you have *not* enjoyed:

Please identify the type of work you're best suited for and why you feel that you are qualified. Include any information you feel would help us in considering your application:

Position responsibilities you hope to have in five years:

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Should I be hired with Bortek Industries, Inc., I agree that my employment can be terminated at will, at any time, with or without notice or cause at the option of either Bortek Industries, Inc. or myself. I understand that no one other than an authorized representative has the authority or power to enter into any employment agreement for any specified period of time or to make any agreement contrary to the foregoing.

I certify that the information in my employment application and submitted resume is true, complete and accurate. I authorize Bortek Industries, Inc. to verify the accuracy of the application and resume and to contact any person, company, agency, educational institution or other organization for that purpose.* I understand that any misrepresentation or omission of material facts may result in the rescission of any employment offer or my immediate termination.

Date:	
Printed Name:	
Signature:	

Office Use Only (Print Names)	
Interviewed by:	Date:
Interviewed by:	Date:
Interviewed by:	Date:

Additional Notes